

The RLCC Camp Counselor leads children through a variety of activities, including swimming, tennis, arts and crafts, and games. They incorporate a high level of safety and fun for children ages five to twelve.

**Job Duties and Responsibilities:**

- Engages children in interactive activities, including organized arts and crafts, sports activities, games, and swimming, while maintaining a safe environment
- Leads a group of up to 10 campers ages 5-12 with a fun, positive and outgoing attitude while acting as a role model
- Demonstrates positive attitude and actions through a display of courtesy, service, cooperation, hospitality, sensitivity, and professionalism to children, coworkers, and members.

**Must be available to work 7:30 AM-1:30 PM Tuesday, Thursday, and Fridays from June 3 -July 18**

**Must be over the age of 16, and prior camp experience is preferred**

Email your application and intro letters to **Dena Brockob**  
aquatics@ruthlakecc.org

### **Cabana Server:**

We are searching for top notch summer staff to serve poolside this summer. The Cabana Server must be 18 years old and will focus on serving food and beverage to the membership poolside.

### **Job Duties and Responsibilities:**

- Sets up side station and performs assigned side (prep) work.
- Provides immediate attention to all members and guests upon seating.
- Distributes food and beverage menus; answers questions.
- Efficiently serves food and drinks in a friendly and courteous manner
- Places orders with kitchen; informs cooks about any special cooking instructions.
- Assembles food on tray; procures items from each station as necessary.
- Serves meals, places dishes by courses in front of each person.
- Checks back to ensure member and guest satisfaction; replenishes water and butter as necessary.
- Removes soiled dishes. Clears tables after each course and resets them with appropriate silverware.
- Clears, cleans, and resets tables that have been vacated.
- Thanks members and guests; invites them to return.
- Consistently follows local and state laws and the club's policies and procedures for the service of alcoholic beverages to members and guests.
- Attends Department meetings as required.
- Performs other appropriate assignments and projects as required by Club Management.

### **Knowledge, Experience and Abilities:**

- Greet and acknowledge members and guests.
- Is knowledgeable about the menu and beverage list, including but not limited to liquor, wine, and beer
- Learn members' names and their special preferences.
- Able to work flexible schedule that includes weekends, holidays, and split shifts.
- Must have good communications skills and a dynamic, outgoing personality.
- Good organizational and follow-through skills.
- Physical demands and work environment in outdoor setting
- Required to stand for long periods and walk, climb stairs, balance, stoop, kneel, crouch, bend, stretch and twist or reach.
- Push, pull or lift up to 50 pounds.
- Must be 18+ years old
- Must be ServSafe and BASSET Certified

Email your application and intro letters to **Colin Ronayne**

Cronayne@ruthlakecc.org

## SNACK SHOP ATTENDANT

### **Snack Shop Attendant:**

Responsible for maintaining general cleanliness of the Snack Shop and surrounding area. Ensure overall safety of guests in pool area. Ensure supplies and set-ups are completed in the snack shop prior to opening.

### Job Duties and Responsibilities:

- Ensure at all times you are implementing “Service with a Smile”
- Wear proper uniform/nametag/shoes at all times.
- Ensures member requests are handled in a professional and timely manner
- Snack Shop items should be fully stocked.
- Obtains and serves refreshments and food to guests as requested to support the Cabana Servers
- Collects soiled towels for laundering and takes to laundry
- Folds and stores chairs, blankets, and umbrellas when appropriate
- Picks up rubbish along pool decks
- Maintain a clean, well-stocked and presentable work environment

### Knowledge, Experience and Abilities:

- Greet and acknowledge members and guests.
- Learn members’ names and their special preferences.
- Able to work flexible schedule that includes weekends, holidays, evenings, and split shifts.
- Must have good communications skills and a dynamic, outgoing personality.
- Good organizational and follow-through skills.
- Physical demands and work environment in outdoor setting
- Required to stand for long periods and walk, climb stairs, balance, stoop, kneel, crouch, bend, stretch and twist or reach.
- Push, pull or lift up to 50 pounds.

Email your application and intro letters to **Colin Ronayne**

Cronayne@ruthlakeecc.org

## BUSSERS

### **Busser:**

This position is in charge of setting and clearing tables in our dining rooms and patio to provide a clean and tidy environment for our private club membership. Their duties include removing used dishes, re-setting silverware and filling beverages for diners.

### Job Duties and Responsibilities:

- Removing used plates, glasses, cutlery and napkins from tables after members are done eating
- Wiping up water spills, food stains and dirt from tables
- Straightening out the tablecloth or replacing stained ones
- Replacing cutlery and glassware in anticipation of new diners
- Pouring water and getting bread for members and guests upon being sat
- Refilling salt and pepper shakers and any other depleted condiments on the dining table
- Refilling drinking glasses with water
- Bringing out meal orders if waitstaff are busy
- Handling cleaning of the dining area at the close of day
- Carrying large trays to the dish area

### Knowledge, Experience and Abilities:

- Excellent customer service and people skills
- In-depth knowledge of food sanitation and safety policies
- Strong attention to detail
- High energy levels
- Ability to work in a team
- Excellent verbal communication

Email your application and intro letters to Colin Ronayne  
[Cronayne@ruthlakeecc.org](mailto:Cronayne@ruthlakeecc.org)

## CLUBHOUSE SERVERS

### **Clubhouse Server:**

Responsible to ensure prompt, courteous and enthusiastic service while serving food and alcoholic beverages to members at our private club.

### **Job Duties and Responsibilities:**

- Promptly and warmly greet members in the dining room; takes food and beverages in an efficient manner, following established steps of service.
- Delivers food promptly and professionally; maintains safe food handling and sanitation standards. Follows up periodically to assist with any additional needs or requests.
- Demonstrates complete understanding of menu items and ingredients. Advises guests on appropriate combinations of food and beverages when requested; accommodates reasonable requests and notes preferences. As needed, demonstrates knowledge of specialized diets and allergens.
- Communicates directly with back-of-the-house staff to ensure that orders are delivered correctly and special requests are accommodated.
- Exhibits exceptional communications skills and demonstrates ability to get along well with others. Remains flexible and patient when communicating with guests and staff.
- Ensures that the dining room is properly set up prior to and after the service period; keeps area clean and neat while meeting established sanitation standards.
- Performs other duties as assigned.

### **Knowledge, Experience and Abilities:**

- Greet and acknowledge members and guests.
- Learn members' names and their special preferences.
- Able to work flexible schedule that includes weekends, holidays, evenings, and split shifts.
- Must have good communications skills and a dynamic, outgoing personality.
- Good organizational and follow-through skills.
- Physical demands and work environment
- Required to stand for long periods and walk, climb stairs, balance, stoop, kneel, crouch, bend, stretch and twist or reach.
- Push, pull or lift up to 50 pounds.
- Must be 18+ years old
- Must be ServSafe and BASSET Certified

Email your application and intro letters to **Colin Ronayne**

[Cronayne@ruthlakeecc.org](mailto:Cronayne@ruthlakeecc.org)

### **Snack Shop Cook:**

Responsible for providing a supportive role to kitchen staff in the preparation of meals and ingredients for the pool kitchen. Their duties include assembling salads, serving ice cream, and performing tasks like chopping ingredients and sanitizing their work station during and after service

### **Job Duties and Responsibilities:**

- Completing all tasks, in order, on the prep list from the Head Chef or other kitchen manager
- Stocking all ingredients on easily accessible shelves
- Washing, chopping and sorting ingredients like fruits, vegetables and meats
- Measuring quantities of seasonings and other cooking ingredients
- Cleaning dishes, washing cooking utensils and cookware, taking out the trash and sanitizing kitchen
- Adhering to all relevant nutrition and sanitary regulations and standards
  
- Able to work flexible schedule that includes weekends, holidays, evenings, and split shifts.
- Physical Demands and Work Environment in an Outdoor Setting
- Required to stand for long periods and walk, climb stairs, balance, stoop, kneel, crouch, bend, stretch and twist or reach.
- Push, pull or lift up to 50 pounds

**No experience needed; Competitive Pay & Fun Work Environment**

Email your application to **Tom Birmingham** [tbirmingham@ruthlakeecc.org](mailto:tbirmingham@ruthlakeecc.org)